

# Street of Dreams - Bar Team Instructions

**Arrival:** 5:15pm for bar setup

**Team Leader escalates issues to:** Tai

**Cash collection:** Lisa Hooper at end of night

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## SETUP

- **2 bars** serving identical items
  - **Cold items** in ice-filled coolers behind bar
  - **Clean ice** in separate cooler for drinks (use scoops)
  - **Bar backs** available to help
  - **Cash drawer + Square device** for payments
  - **Accepted payments:** Cash, check (NC Habitat), credit/debit (Square)
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## DRINK MENU & PRICING

- **Wine:** \$8/glass, \$28/bottle
- **Beer:** \$6
- **Soda:** \$2
- **Water:** FREE (self-serve, separate location)

**Non-alcoholic:** Coke, Diet Coke, 7up, Bubly

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## WINE SERVICE

**CRITICAL: Open wine as you go**

- Only 3-4 bottles of each type open at once
- About 10 total bottles open maximum
- Open fewer bottles later in evening
- **6oz pour** (1/4" below Habitat logo on glass = 4 glasses per bottle)

## Glassware:

- Wine glasses for wine (patrons keep or refill)
  - Clear plastic cups if wine glasses run out
  - Solo cups for beer/soda if requested
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## SPECIAL ITEMS

- **Free drink tickets:** Honor any ticket presented (sample in cash box)
  - **Save tickets** in cash box for accounting
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## BAR OPERATIONS

- **Bar closes** during live auction and presentation
  - **One bar closes first** when volume decreases
  - **Tip jar:** Keep separate from register cash, replace any money used for change
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## END OF NIGHT

1. **Place register cash** in provided moneybag
  2. **Place tip jar cash** in separate moneybag
  3. **Bring cash box and money** to Lisa at checkout
  4. **Second bar follows same process** when closing
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## QUICK REFERENCE

- **Pour size:** 6oz wine (1/4" below logo)
- **Open bottles:** 10 max at any time
- **Free tickets:** Honor and save
- **Cash to:** Lisa Hooper EOD
- **Problems:** Team Leader → Tai