

**NEVADA COUNTY HABITAT FOR HUMANITY  
BOARD OF DIRECTORS' MEETING AGENDA**

**Mission: *Building decent, affordable homes in partnership with local residents***

**Strategic Goal: *“Building our Capacity to serve more Homeowners”***

<b>Date:</b>	Tuesday, November 26, 2019 <b>4:00-5:30pm</b>	
<b>Location:</b>	Grass Valley United Methodist Church, Room D&E	
<b>Meeting Chair:</b>	John Scott	<b>Recorder:</b> Katherine Hudson
<b>Staff:</b>	Lorraine Larson, ED Jim Phelps, Fund Development Manager	
<b>Scheduled Absences:</b>	Dina Rubino	
<b>Agenda Items for Action/Discussion</b>	<b>Presented by:</b>	<b>Time</b>
<b>1. Opening Prayer</b>	TBD	4:00
<b>2. Consent Agenda Items (Available online) (a- c)</b> a) Approve November Agenda b) Approve October Minutes c) Acknowledge Reports: <ul style="list-style-type: none"> <li>• Finance: Summary Actuals September 2019</li> <li>• Mortgage Arrears report (September)</li> <li>• ED Summary</li> <li>• Fund Development Report</li> <li>• Construction Committee Report</li> <li>• Homeowner Support Committee Report</li> <li>• ReStore Committee Report</li> </ul>	John (5 min.)	4:05
<b>3. Mission Moment(s) –</b>	All (5 min.)	4:10
<b>4. Finance: (see ED report)</b> a) Financial Reports b) Audit c) Mortgage status – arrears only	Exec Committee (10 min.)	4:30
<b>5. Fund Development</b> a) 25 Year Habitat Anniversary 2020 – Fundraising Campaigns	Jim (20 min.)	4:40
<b>6. Construction Project Updates</b> a) Home #16 – Andy Kramer b) Joyce Drive “2” Planned Unit Development Update <ul style="list-style-type: none"> <li>• City Planning Commission Meeting info</li> </ul> c) Park Place Project Update – Andy K. d) Search for new Design and Drafting service	Andy K./Terry L. (10 min)	5:00
<b>7. Exec. Committee:</b> a) Strategic Planning Date Confirmation December 13. b) ReStore Update – Bill Croker	Exec Team (10 min.)	5:10
<b>8. New Items:</b> a) <b>Board Development:</b> Nomination of Gordon Beatie *** Vote*** Adoption of new Board Member Agreement b) Cal Home Site Visit December 16/17 c) Confirm new day and location for December Board Meeting.	Lorraine (10 mins)	5:20
<b>9. Closing Prayer</b>	TBD	5:30

**NEVADA COUNTY HABITAT FOR HUMANITY  
BOARD OF DIRECTORS' MEETING AGENDA**

**Mission:** *Building decent, affordable homes in partnership with local residents*

**Strategic Goal:** *“Building our Capacity to serve more Homeowners”*

**Upcoming Meetings 2019/2020:**

**Committees:**

- Construction – 2<sup>nd</sup> Thurs. of each month, 9:00am
- Homeowner Support – 1<sup>st</sup> Wed. each month, 4pm
- Board Development – 2<sup>nd</sup> Tues. each month, 10:15am
- Fund Development – 3<sup>rd</sup> Tues. each month, 3pm
- Finance and Executive Committee – 3<sup>rd</sup> Tues. each month 3pm
- ReStore – 3<sup>rd</sup> Thurs. 8am, ReStore

**Board Meetings:**

- 4<sup>th</sup> Tuesday each month, 4pm-5:30pm\* with the changes highlighted:  
(December 18 – at Owens Estate and Wealth Offices, January 28)

**Calendar of Events:**

- Strategic Planning Date: Friday December 13
- End of Year Board Meeting: December 18, Owen’s Offices

**Board Member/Key Committee Member/Staff Absences in 2019:**

- Thanksgiving Holiday: November 28 and 29 – Office Closed
- Rick Ballantyne: November 8-22
- Lorraine Larson: December 2-4, December 23-27
- Lisa Hooper: November 25-December 3